

SaffSite — Southeastern Animal Fiber Fair

Instructor Login is at: <https://www.saffregistration.org/instructorlogin.asp>



The screenshot shows the top banner of the website with the text "SOUTHEASTERN ANIMAL FIBER FAIR" and "October 26 - 28, 2012". Below the banner is a navigation menu with links: Home, Contests, Livestock, Event Information, Workshops, Vendors, Key Contacts, and Membership. The main content area contains the "Instructor Login" form. It includes a "Don't remember password?" section with an "Email:" field and a "Retrieve it" button. The login section has "Email:" and "Password:" fields and a "Login" button.

SAFF Site - Update Temporary Password

The first time an instructor logs in they will be required to change their temporary password.



The screenshot shows the same website banner and navigation menu as the previous image. The main content area displays the message "You must change your temporary password." Below this message are two input fields: "Password:" and "Confirm Password:". At the bottom of the form are two buttons: "Update Password" and "Log Out".

SAFF Site - Instructor Profile Update

The instructor profile page allows the instructor to (1) update their information, (2) to view a list of their workshops and (3) to complete the current year survey form.

SOUTHEASTERN ANIMAL FIBER FAIR
October 26 - 28, 2012

Home Contests Livestock Event Information Workshops Vendors Key Contacts Membership

Instructor Profile Update

Your Workshops Log Out Complete 2012 Survey

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First Name : John
Last Name : Aatest
Address :
City :
State : Select
Zip :
Email : office@webllogic.net
Password : 123\$rew
Phone :
Cell :
Bio :

1 Update Profile Log Out

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Instructor Workshops

The workshop list for the instructor will show both current workshops and proposals for workshops. Proposals will be shown with a light green background and will say Proposal in the Date column. Once the proposal has been approved by SAFF it will no longer have the light green background. When the date of the workshop is set then the date will replace the word Proposal in the Date column. Proposals may be added and workshops may be updated and/or deleted from this screen.

Workshop List For John Aatest

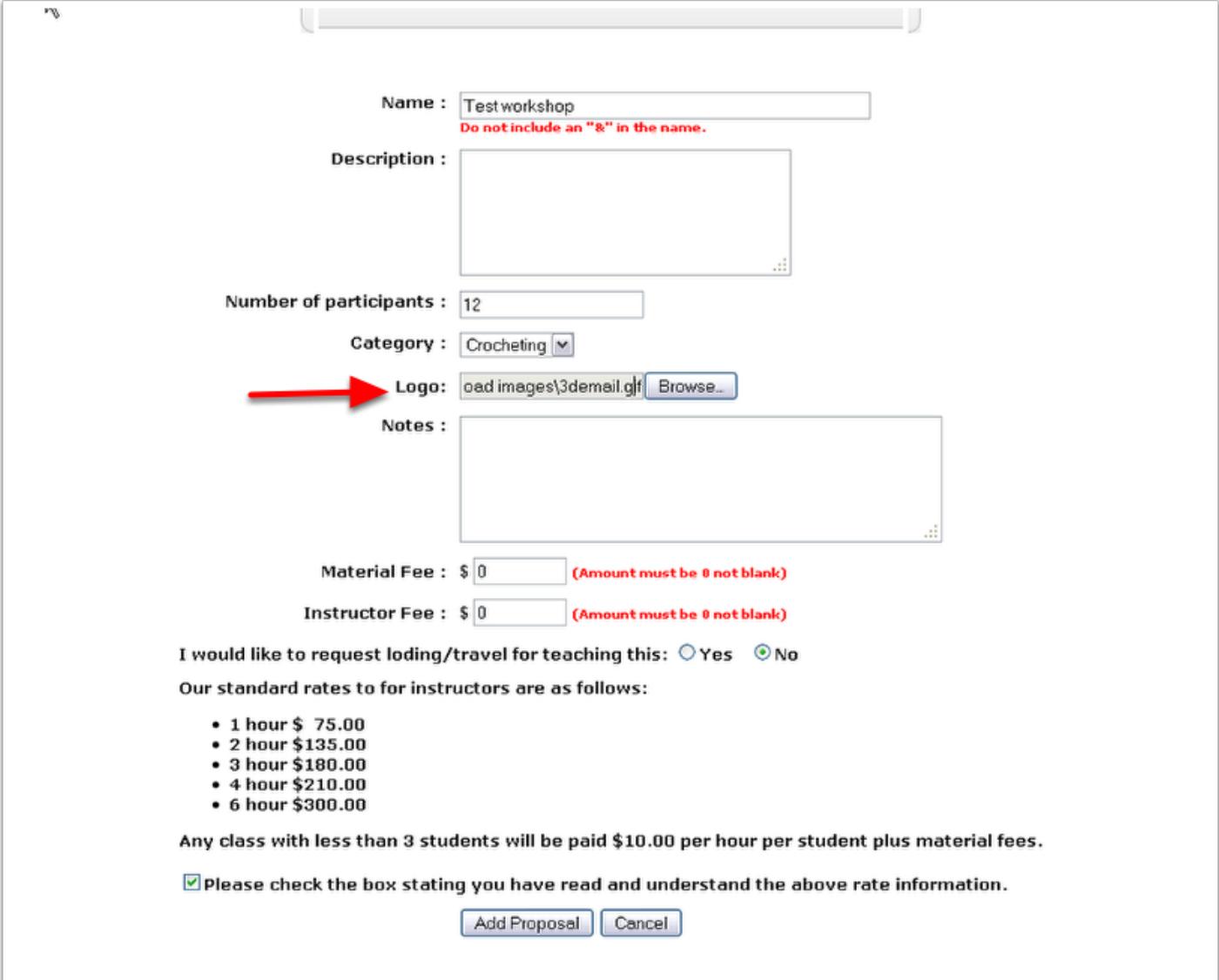
Log Out Back to Profile Add Workshop Proposal

Viewing Records 1 to 1 of 1

Name	Logo	Category	Number of Students	Date	Update	Delete
Test workshop		Crocheting	12	Proposal	Update	Delete

Workshop Proposal

On the add proposal screen an instructor can input the information about a workshop they would like to teach. One of the required items is the image for the workshop. The instructor will need to have the image available before they can create the proposal.



The screenshot shows a web form for creating a workshop proposal. The form includes the following fields and elements:

- Name :** A text input field containing "Test workshop". Below it, a red error message reads: "Do not include an "&" in the name."
- Description :** A large empty text area.
- Number of participants :** A text input field containing "12".
- Category :** A dropdown menu with "Crocheting" selected.
- Logo :** A text input field containing "oad images\3demail.gif" and a "Browse..." button. A red arrow points to this field.
- Notes :** A large empty text area.
- Material Fee :** A text input field containing "\$ 0" with a red error message: "(Amount must be 0 not blank)".
- Instructor Fee :** A text input field containing "\$ 0" with a red error message: "(Amount must be 0 not blank)".
- I would like to request lodging/travel for teaching this:** Radio buttons for "Yes" and "No", with "No" selected.
- Our standard rates to for instructors are as follows:**
 - 1 hour \$ 75.00
 - 2 hour \$135.00
 - 3 hour \$180.00
 - 4 hour \$210.00
 - 6 hour \$300.00
- Any class with less than 3 students will be paid \$10.00 per hour per student plus material fees.**
- Please check the box stating you have read and understand the above rate information.**
- Buttons for "Add Proposal" and "Cancel".